



PUTNEY
HIGH SCHOOL

GDST

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ENGLISH TEACHER
Information for Applicants



MESSAGE FROM THE HEAD

Thank you for your interest in Putney High School. This role is an opportunity to play a part in one of the UK's most successful schools. Based in Putney, we provide a forward thinking, modern and relevant education for over 1,000 girls aged 4-18.

As a school, we are an inclusive, innovative, intrepid and intellectual community and we encourage our students to think differently, to be outward looking and to stand up and use their voice. We are the largest of the GDST schools and our students achieve exceptional academic results. But we know that an education is more than that. Wellbeing is at the heart of our ethos.

Our facilities are superb, ranging from a large and bespoke Sixth Form Centre to the only girls' school boathouse at the start of the boat race course to an Athena Centre for Science, Music, Drama and Debating.

With a focus on continued professional development, membership of leading membership organisations and a package of personal benefits provided by the GDST, this is an attractive opportunity for someone who is interested in joining an organisation which has been a leading voice in education for nearly 150 years.

I can vouch for the positive spirit of our school community and for the sense of fun that pervades our corridors.

Headteacher



THE SCHOOL

Putney High School has been leading the way in girls' education since its foundation in 1893. Today, as then, we build confident, creative thinkers and as a pioneering school of the Girl's Day School Trust (GDST) are consistently ranked among the top performing schools both in London and the UK.

Academically high-achieving, we provide an inspiring, scholarly and exceptionally broad education for over 1000 pupils aged between 4 and 18 years old. Wellbeing is central to the school's ethos along with a spirit of 'modern scholarship' which makes learning challenging, fun and relevant to the modern world.

We have been named nationally as the best girls' school in the country for sport, have been awarded a Gold Medal at the RHS Chelsea Flower Show for our Biophilic Classrooms and have been shortlisted for the TES Independent School of the Year Award – such accolades all testament to the dynamic and innovative environment which we like to create.

Putney leavers go on to the finest institutions in the UK and abroad, including Oxbridge, Ivy League, Central Saint Martins and the Royal Academy of Music.

OUR VALUES

At Putney High School we are:

INNOVATIVE - Forward-thinking in our approach to teaching and learning, ours is a culture that is modern, relevant and inspires the idea-makers of the future.

INCLUSIVE - We offer a holistic education that focusses on the individual and is outward looking - encouraging integrity, compassion, respect and social responsibility.

INTREPID - Interested and interesting, we are unafraid to stretch our wings and to blaze trails, curious to explore and to challenge limits.

INTELLECTUAL - Scholarly in our approach to learning, we are creative in our thinking and bold in our ambitions.



THE DEPARTMENT & THE ROLE

THE ENGLISH DEPARTMENT

The English Department at Putney High School is popular, innovative and academically successful.

Our students read a wide variety of literature to develop their own skills in different types of writing. For study, we offer a full collection of texts from a range of cultures, genres and times, and at all levels we promote an understanding of the social, historical, philosophical and spiritual contexts in which texts have been written.

Outside of lessons, we offer an enviable selection of competitions and enrichment opportunities, including sixth-form workshops for university preparation, a creative writing club, a debating society, a feminist reading society and an award-winning school magazine. We organise trips for each year group, routinely invite academics and authors to address classes and draw upon the excellent work of our students for the annual Poetry Festival, a prestigious fixture in the school calendar.

As a department, we are collaborative, enthusiastic, friendly and down-to-earth. We are inevitably individual in our approach, and we consider this a strength.

ENGLISH TEACHER

Accountable to:

Head of English

Salary:

GDST Teachers scale

Dependent on Experience

Hours: Full Time

Contract: Permanent

Starting September 2024



THE PERSON

The successful candidate will have the following key skills and attributes:

ESSENTIAL

- Well-qualified graduate with exceptional teaching ability
- Ability to teach English to a high A-level standard
- Dedication to promoting the subject and marketing within and outside the school
- Ability to communicate effectively, both verbally and in writing, with colleagues, school-based staff, governors, GDST and external bodies
- Excellent interpersonal skills, able to work effectively and harmoniously with others (including pupils, colleagues and parents)
- Excellent organisation and time-management skills with the ability to prioritise and work to deadlines
- Ability to work on own initiative and react to competing demands

DESIRABLE

- Qualified Teacher Status



JOB DESCRIPTION

RESPONSIBILITIES

- To prepare lessons and deliver the curriculum in a manner appropriate to the age and ability of the pupils concerned, following the agreed syllabus or scheme of work.
- To contribute to the department's system of pupil assessment including the setting, marking and moderation of coursework tasks, tests and examinations.
- To participate with HoD and other colleagues in the development of appropriate syllabuses, materials and schemes of work.
- To inform HoD of any difficulties in any teaching group e.g. pupils for whom the syllabus is not sufficiently demanding or too demanding.
- To ensure good order prevails in the classroom so that learning can take place.
- To set and mark homework assignments in accordance with the published homework timetable and any agreed departmental procedure.
- To manage the learning of individuals, groups and whole classes effectively, using teaching techniques appropriate to suit the stage of the lesson and the needs of learners.
- To be aware of and play an appropriate part in implementation of all school policies, as described in the Staff Handbook, including the school rules and any regulations relating to safety.
- To participate in the school's system of reporting on pupil progress and behaviour at appropriate times.
- To participate in appropriate meetings with colleagues and parents.
- To carry out a share of supervisory duties and cover arrangements in accordance with published rosters.



WORKING FOR THE GDST

The school is part of the Girls Day School Trust, the UK's leading network of 25 girls' schools. As a member of the GDST, the largest network of its kind, Putney is able to share resources to offer students an education like no-other, and to connect staff within a supportive framework of like-minded educationalists.

As part of the GDST we can offer a variety of benefits:

- Competitive salaries compared with the state sector and other Independent schools
- Access to extensive professional development opportunities
- Training grants for qualifications
- Generous GDST pension schemes
- A discount of up to 50% on fees for children at GDST schools
- Interest-free loans for training, computer purchase loans and travel season ticket loans
- A Cycle to Work scheme
- An extensive employee assistance programme
- Competitive terms and conditions of employments



HOW TO APPLY

Within your application form, please complete a detailed personal statement (section 5) instead of a covering letter.

Please review the Job Description and ensure you highlight how your skills and experience meet these expectations.

Send all completed application forms to recruitment@put.gdst.net

NB. CVs are not accepted without a fully completed application form.

Closing Date: Wednesday 01 May 2024 at 9 am

Interviews will take place from: Monday 13 May 2024

Additional Information:

Any candidate wishing to seek additional information should contact:

Email: recruitment@put.gdst.net

Tel: +44 (0)20 8788 4886

Candidates who are invited to interview will be required to bring original identification documents (e.g. passport) and if applicable proof of eligibility to work/reside in the UK as well as documents confirming educational and professional qualifications. A confirmation of your address within the last three months is also required.

Putney High School and the GDST are committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

At Putney High School, we embrace and celebrate difference. We are proud to be an equal opportunity employer and do not discriminate against any employee or applicant based on their age, disability, gender, marriage or civil partnership status, pregnancy and maternity, race, religion or belief, sex, and sexual orientation. To ensure this, all positions are subject to blind shortlisting.