



PUTNEY
HIGH SCHOOL

GDST

BUS CHAPERONE

Information for Applicants



MESSAGE FROM THE HEAD

Thank you for your interest in Putney High School. This role is an opportunity to play a part in one of the UK's most successful schools. Based in Putney, we provide a forward thinking, modern and relevant education for over 1,000 girls aged 4-18.

As a school, we are an inclusive, innovative, intrepid and intellectual community and we encourage our students to think differently, to be outward looking and to stand up and use their voice. We are the largest of the GDST schools and our students achieve exceptional academic results. But we know that an education is more than that. Wellbeing is at the heart of our ethos.

Our facilities are superb, ranging from a large and bespoke Sixth Form Centre to the only girls' school boathouse at the start of the boathouse course, to a new Athena Centre for Science, Music, Drama and Debating.

With a focus on continued professional development, membership of leading membership organisations and a package of personal benefits provided by the GDST, this is an attractive opportunity for someone who is interested in joining an organisation which has been a leading voice in education for nearly 150 years.

I can vouch for the positive spirit of our school community and for the sense of fun that pervades our corridors.

Headteacher



THE JUNIOR SCHOOL

Our pupils have a sense of belonging and pride in being a Putney girl. We give girls the time and space to discover the joy of learning, enabling them to reveal their strengths, passions and the person they are becoming. We recognise and celebrate the individual, encouraging pride in what they can do, as well as ambition for what they can't do just yet.

We believe that childhood is a time to explore, be curious and open to new opportunities. Our pupils take a passionate interest in the world around them and are prepared to take risks in everything they do. In their classrooms and in their outdoor exploration. Putney girls are fearless in the face of the unknown. They listen, ask questions and take every opportunity to lead their own learning. We create self-starters, who know what to do when they don't know what to do.

Learning isn't easy but it should always be rewarding. Not in grades, but in growth. Girls are taught a growth mindset, where embracing challenges, developing grit and making mistakes and the process of learning is fulfilling in itself. How they learn is as important as what they learn.

OUR VALUES

At Putney High School we are:

INNOVATIVE - Forward-thinking in our approach to teaching and learning, ours is a culture that is modern, relevant and inspires the idea-makers of the future.

INCLUSIVE- We offer a holistic education that focusses on the individual and is outward looking - encouraging integrity, compassion, respect and social responsibility.

INTREPID- Interested and interesting, we are unafraid to stretch our wings and to blaze trails curious to explore and to challenge limits.

INQUISITIVE- Scholarly in our approach to learning, we are creative in our thinking and bold in our ambitions.



THE ROLE

BUS CHAPERONE

We require Bus Chaperones to be present on the school bus to supervise and support pupils under the age of 8 whilst traveling on the bus.

Morning Start times and departure and drop off locations:

The Richmond bus routes' first stop is the TFL bus stop Compass Hill (Stop U) on Petersham Road TW10 6UW departing at 07:05. It should arrive by 8.00am.

Accountable to:

Head of Junior School

Hours: Flexible - 7.00am - 8.30

Monday - Friday

Contract: 0 Hours - Term Time only

Salary: London Living Wage - £13.15ph

Required: April 2024



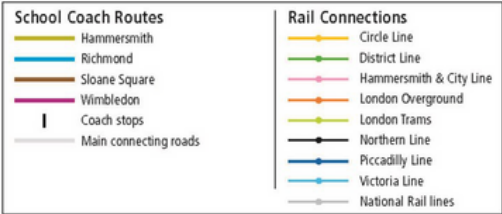
JOB DESCRIPTION

KEY RESPONSIBILITIES

- To supervise all pupils during their journey on the bus
- Use the bus app to ensure the pupils get on and off at the correct stop
- Observe general safety and security procedures whilst on the bus
- Liaise with other chaperones to arrange cover in exceptional circumstances
- Uphold the schools values and reputation within the community by ensuring a good level of behaviour

PERSONAL SPECIFICATION

- Ability to build good relationships with pupils
- Calm and professional outlook
- Positive
- Experience working with children is desirable





WORKING FOR THE GDST

The school is part of the Girls Day School Trust, the UK's leading network of 25 independent girls' schools. As a member of the GDST, the largest network of its kind, Putney is able to share resources to offer students an education like no-other, and to connect staff within a supportive framework of like-minded educationalists.

As part of the GDST we can offer a variety of benefits:

- Competitive salaries compared with the state sector and other Independent schools
- Access to extensive professional development opportunities
- Training grants for qualifications
- GDST pension schemes
- A discount of up to 50% on fees for children at GDST schools
- Interest free loans for training, computer purchase loans and travel season ticket loans
- A Cycle to Work scheme
- An extensive employee assistance programme
- Competitive terms and conditions of employments



HOW TO APPLY

Within your application form, please complete a detailed personal statement (section 5) instead of a covering letter.

Please review the Job Description and ensure you highlight how your skills and experience meet these expectations.

Send all completed application forms to recruitment@put.gdst.net

NB. CVs are not accepted without a fully completed application form.

Closing Date: 8am Monday 15th January 2024

Interviews to take place from: Monday 22nd January 2024

Additional Information:

Any candidate wishing to seek additional information or needing to discuss any adjustments:

Email: recruitment@put.gdst.net

Tel: +44 (0)20 8788 4886

Candidates who are invited to interview will be required to bring original identification documents (e.g. passport) and if applicable proof of eligibility to work/reside in the UK as well as documents confirming educational and professional qualifications. A confirmation of your address within the last three months is also required.

Putney High School and the GDST are committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

At Putney High School, we embrace and celebrate difference. We are proud to be an equal opportunity employer and do not discriminate against any employee or applicant based on their age, disability, gender, marriage or civil partnership status, pregnancy and maternity, race, religion or belief, sex, and sexual orientation. To ensure this, all positions are subject to blind shortlisting.