



PUTNEY  
HIGH SCHOOL

GDST

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PART TIME PRODUCT DESIGN TEACHER  
Information for Applicants



## MESSAGE FROM THE HEAD

Thank you for your interest in Putney High School. This role is an opportunity to play a part in one of the UK's most successful schools. Based in Putney, we provide a forward thinking, modern and relevant education for over 1,000 girls aged 4-18.

As a school, we are an inclusive, innovative, intrepid and intellectual community and we encourage our students to think differently, to be outward looking and to stand up and use their voice. We are the largest of the GDST schools and our students achieve exceptional academic results. But we know that an education is more than that. Wellbeing is at the heart of our ethos.

Our facilities are superb, ranging from a large and bespoke Sixth Form Centre to the only girls' school boathouse at the start of the boatrace course, to a new Athena Centre for Science, Music, Drama and Debating.

With a focus on continued professional development, membership of leading membership organisations and a package of personal benefits provided by the GDST, this is an attractive opportunity for someone who is interested in joining an organisation which has been a leading voice in education for nearly 150 years.

As Headmistress, I can vouch for the positive spirit of our school community and for the sense of fun that pervades our corridors.

Suzie Longstaff  
Headmistress



## THE SCHOOL

Putney High School has been leading the way in girls' education since its foundation in 1893. Today, as then, we build confident, creative thinkers and deliver an education that is truly relevant to their future.

Wellbeing is central to the school's ethos along with a spirit of 'modern scholarship' which makes learning challenging, fun and relevant to the modern world.

We have been named nationally as a Top 5 School for Sport, have been awarded a Gold Medal at the RHS Chelsea Flower Show for our Biophilic Classrooms and have been shortlisted for the TES Independent School of the Year Award 2022 - such accolades all testament to the dynamic and innovative environment which we like to create.

Putney leavers go on to the finest institutions in the UK and abroad, including Oxbridge, Ivy League, Central Saint Martins and the Royal Academy of Music.

## OUR VALUES

At Putney High School we are:

**INNOVATIVE** - Forward-thinking in our approach to teaching and learning, ours is a culture that is modern, relevant and inspires the idea-makers of the future.

**INCLUSIVE**- We offer a holistic education that focusses on the individual and is outward looking - encouraging integrity, compassion, respect and social responsibility.

**INTREPID**- Interested and interesting, we are unafraid to stretch our wings and to blaze trails curious to explore and to challenge limits.

**INTELLECTUAL**- Scholarly in our approach to learning, we are creative in our thinking and bold in our ambitions.



# THE DEPARTMENT & THE ROLE

## THE PRODUCT DESIGN DEPARTMENT

The Product Design and Technology department at Putney High School is a vibrant and dynamic working space. Our workshop and innovation centre are an exciting hub for students to develop their design practice in cross-material prototyping and utilise technology to arrive at design solutions that are engineered to respond to real world problems. The facilities reflect the technologies needed to drive ambitious design practice which are anchored in a culture of creativity and STEAM. The department reflects the values of innovation and design thinking needed in further education and industry.

Staff collaborate on the projects to inject pace and subject knowledge into schemes of work to give students the confidence to secure excellent outcomes. The department works very much as a team, with each member having responsibilities, sharing experience and fostering a strong culture of ongoing professional development within the department

## PART TIME PRODUCT DESIGN TEACHER

**Accountable to:**

Head of Product Design

**Hours:** 0.6 FTE

**Salary:**

In accordance with the GDST PL Scale and depending on experience

**Starting September 2023**



**The successful candidate will have the following key skills and attributes:**

## ESSENTIAL

- Qualified Teacher Status
- Knowledge of latest developments within the field of Product Design
- Experience in CAD/CAM
- An understanding of the relevant Health and Safety requirements within the department
- Competency in the use of ICT for administration, report writing and for carrying out the teaching of this subject
- Sound behaviour management skills and discipline both inside and outside the classroom
- Dedication to promoting the subject and marketing within and outside the school
- Excellent interpersonal skills, able to work effectively and harmoniously with others (including pupils, colleagues and parents)
- Excellent organisation and time management skills with the ability to prioritise and work deadlines
- Ability to work on own initiative and react to competing demands
- Knowledge of latest developments within teaching
- Commitment to the safeguarding of children and young people
- Ability to inspire , motivate and support pupils
- Flexible and approachable attitude
- Ability to solve problems, make sound judgements and take decisions
- Commitment to the improvement and development of own teaching and performance
- Willingness to play a part in the overall development of the school
- Commitment to maintaining the caring and supportive ethos of the school

## DESIRABLE

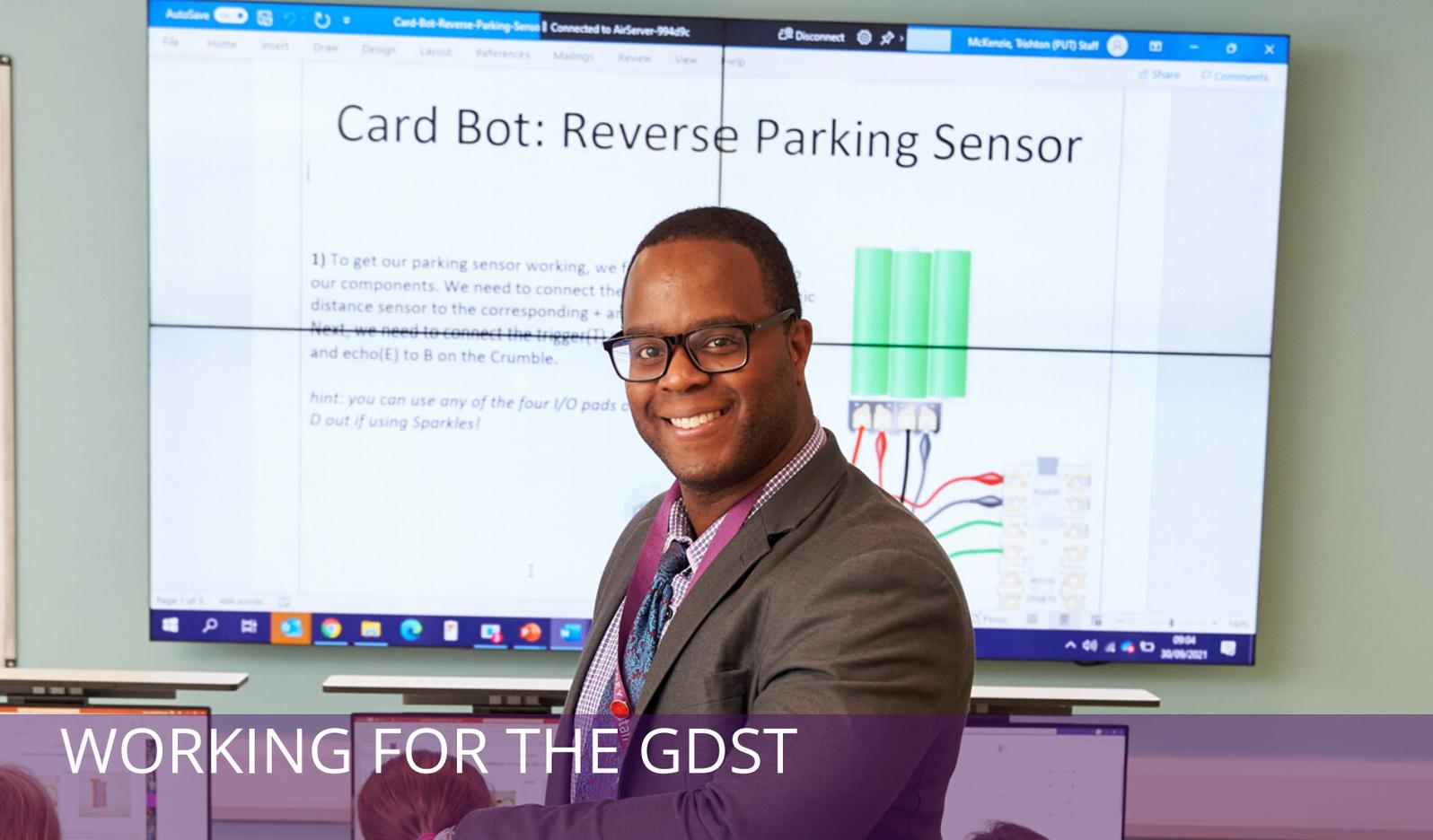
- Experience of teaching a range of ages from year 7 through to sixth form.



# JOB DESCRIPTION

## RESPONSIBILITIES

- Using an appropriate range of teaching strategies and resources, including e-learning, which meet learner' needs and expectations and are designed to raise levels of attainment.
- Building on the prior knowledge and attainment of earlier learning in order that learners meet their learning objectives and make sustained progress.
- Developing ways to encourage, challenge and inspire pupils to apply new knowledge, understanding and skills and deepen them further.
- Contribute positively and meaningfully to all planning responsibilities to meet the requirements of curriculum changes and developments.
- of Schemes of Work which encapsulate key school learning strategies. Advice
- Using language appropriate to learners, introducing new ideas and concepts clearly, and using explanations, questions, discussions and plenaries effectively
- Be responsible for implementing the Product Design and Technology Health and Safety Policy as it applies to the practical workshop, ensuring appropriate risk assessments are carried out before every practical activity is undertaken.
- Managing the learning of individuals, groups and whole classes effectively, using teaching techniques appropriate to suit the stage of the lesson and the needs of learners.
- Maintain an up-to-date working knowledge and understanding of a range of teaching, learning and behaviour management strategies, including how to personalise learning to provide opportunities for all learners to achieve their potential, incorporating these in the planning and delivery of lessons.
- Assessing, recording and reporting on the development, progress and attainment of pupils.
- Advising and co-operating with the Head and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements.
- With reference to learners' individual learning objectives, planning, setting supporting and assessing classwork, homework and other out-of-class assignments and coursework for examinations, where appropriate and reasonable, to sustain learners' progress and to extend and consolidate their learning.
- Knowing and implementing the assessment requirements and arrangements for the subjects/curriculum areas they teach, including those relating to public examinations and qualifications



The school is part of the Girls Day School Trust, the UK's leading network of 25 independent girls' schools. As a member of the GDST, the largest network of its kind, Putney is able to share resources to offer students an education like no-other, and to connect staff within a supportive framework of like-minded educationalists.

As part of the GDST we can offer a variety of benefits:

- Competitive salaries and pay progression
- Access to extensive professional development opportunities
- Training grants for qualifications
- Generous pension schemes
- A discount of up to 50% on fees for children at GDST schools
- Interest free loans for training, computer purchase loans and travel season ticket loans
- A Cycle to Work scheme
- Competitive terms and conditions of employments



# PUTNEY HIGH SCHOOL MAIN ENTRANCE

## HOW TO APPLY

**Please apply with an on-line application via the GDST website, [www.gdst.net](http://www.gdst.net)**

**With your online application, please attach a letter addressed to Mrs Suzie Longstaff, Headmistress.**

**NB. CVs are not accepted without a fully completed application form.**

**Closing Date: Monday 27th March 2023 before 8am**

**Interviews will take place on Thursday 30th March 2023**

Additional Information:

Any candidate wishing to seek additional information should contact:

Email: [recruitment@put.gdst.net](mailto:recruitment@put.gdst.net)

Tel: +44 (0)20 8788 4886

Candidates who are invited to interview will be required to bring original identification documents (e.g. passport) and if applicable proof of eligibility to work/reside in the UK as well as documents confirming educational and professional qualifications. A confirmation of your address within the last three months is also required.

Putney High School and the GDST are committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

At Putney High School, we embrace and celebrate difference. We are proud to be an equal opportunity employer and do not discriminate against any employee or applicant based on their age, disability, gender, marriage or civil partnership status, pregnancy and maternity, race, religion or belief, sex, and sexual orientation. To ensure this all positions are subject to blind shortlisting.